

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

October 25, 2017

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:01 p.m. by President Walker at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O'Kelley, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Nancy Mann, Administrative Secretary II.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Clerk Montes, seconded by Member O'Kelley, and approved by a unanimous 5-0 vote, the Board of Education entered into closed session at 6:03 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointment

- Lead Strategic Agent: Strategic, Congruence & Social Justice
- Agent: Special Programs

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Senior Director, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957)
Title: Superintendent
5. CONFERENCE WITH LABOR NEGOTIATOR (Government Code section 54957.6)
Designated Representative: Board President, Dina Walker
Unrepresented Employee: Superintendent

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Clerk Montes, seconded by Member O'Kelley, and passed by a unanimous 5-0 vote, closed session adjourned at 7:26 p.m.

OPEN SESSION RECONVENED – 7:26 P.M.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; Nancy G. O'Kelley, Member; and Keon Collins, Student Board Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; Rhonda Kramer, Senior Director, Personnel Services. Also present was Nancy Mann, Administrative Secretary II, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Dollahan Elementary School 3rd grade students, Genesis Iglesias and Sara Phillips, led the Pledge of Allegiance.

PRESENTATION BY DOLLAHAN ELEMENTARY SCHOOL

(Ref. E 1.2)

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Imposed a ten (10) day unpaid suspension on Classified Employee #1339117.

ADOPTION OF AGENDA

Upon a motion by Member O'Kelley, seconded by Clerk Montes, the Agenda was adopted by Student Board Member Collins' preferential vote and a unanimous 5-0 vote by the Board of Education.

B. PRESENTATIONS

1. REA/CSEA/RSMA "Employees of the Quarter"

Member O'Kelley presented Sergio Infante, teacher at Kelley Elementary School, with a plaque for earning the REA Employee of the Quarter.

Clerk Montes presented Diana Freeman, mail clerk, with a plaque for earning the CSEA Employee of the Quarter.

Vice President Martinez presented Beth Ann Scantlebury, Chief Technology Officer, Information Technology, with a plaque for earning the RSMA Employee of the Quarter.

2. Facilitron – On-Line Facility Use Management System presented by Hao Liu, Vice President of Product Management, Facilitron, Inc.

Hao Liu conducted a PowerPoint presentation on the new on-line Facility Use Management System the District is implementing this year. The PowerPoint presentation is attached (see pages E 1.11-14).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda **will** be granted three minutes.

There were no comments.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

Desiree Alvarez, parent, spoke about her disappointment in the District's Wellness Policy. She also spoke about purchases the District made from outside food vendors.

Christina O'Handley, parent, thanked Clerk Montes and Member Ayala for fulfilling their commitment in providing an additional security officer at Frisbie Middle School. She also spoke about bullying and stated that she continues to have the same issues with her student. Ms. O'Handley asked the Board to help her son and any other students with ADHD.

Celia Zelaya-Saravia, parent, spoke about Amigos Unidos, a support group for parents with special needs children. She congratulated the District on the Parent Summit and thanked the parents, staff, and students who worked on making it a successful event for parents. Ms. Zelaya-Saravia made a request for principals to include special education students in future events. She also asked the District to take action on the things Ms. O'Handley requested.

Paula Bailey, parent, thanked Dr. Ed D'Souza, Lead Academic Agent, Math/Science and College and Career Pathways, for attending the Run Around the Rocks event. She spoke positively about the Parent Summit and the Kolb Middle School 50th Anniversary events that she attended. Ms. Bailey asked the Board to be mindful when coming out of Closed Session so that the elementary students and the Student Board Member can go home at an appropriate time.

Mirna Ruiz, parent, expressed her frustration with the Special Education Department and requested the Board hold employees accountable.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Heather Estruch, CWA representative, spoke about students on their cell phones during class and using ear phones that can cause hearing loss. She also requested more training for substitutes.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary covering July – September 2017.

CONSENT CALENDAR ITEMS

Upon a motion by Clerk Montes, seconded by Member O’Kelley, Items E – H7, and H9 – J were approved by Student Board Member Collins’ preferential vote and a unanimous 5-0 vote by the Board of Education. Item H8 was voted on separately.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held October 11, 2017.

F. GENERAL FUNCTIONS CONSENT ITEMS – None

G. INSTRUCTION CONSENT ITEMS

1. Ratify the approval of the recommendation made by the Senior Director, Student Services, to grant an exemption from all physical activities for Student No. 9450331 for the first semester of the 2017-2018 school year.
2. Approve ten (10) students of the Carter High School girls basketball team and two (2) coaches, to attend the Central High School tournament in Fresno, California, effective December 7, 2017 through December 9, 2017, at an estimated total cost of \$3,560.00, to be paid from ASB and site General Funds.
3. Approve fourteen (14) students of the Carter High School boys wrestling team and two (2) coaches to attend the Bismarck Rotary wrestling tournament in Bismarck, North Dakota, effective January 4, 2018 through January 7, 2018, at an estimated total cost of \$7,340.00, to be paid from ASB and the site General Fund.
4. Approve one (1) parent/guardian, one (1) teacher, and one (1) principal from Preston Elementary School to attend the National Alliance of Black School Educators 45th Annual Conference (NABSE) in New Orleans, Louisiana, on November 15, 2017 through November 19, 2017, at an approximate cost not-to-exceed \$9,800.00, to be paid from District and site Title I funds.

5. Approve one (1) Rialto Unified School District parent to attend four (4) Community Advisory Committee meetings to be held at the East Valley SELPA Office in San Bernardino, California. Parent will be reimbursed for mileage at a total cost not-to-exceed \$200.00, to be paid from Special Education funds.
6. Adopt Resolution No. 17-18-21, declaring the week of October 23-31, 2017, as National Red Ribbon Week and encourage all teachers, support staff, and students to participate in alcohol and drug prevention education programs and activities.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from September 25, 2017 through October 6, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Fagen Friedman & Fulfroost LLP, Keenan & Associates, Fox Occupational Medical Center, SLP Communications, American Education Federation, Inc., Lifetouch National School Studios, and JACO Product Recovery Services, LLC, and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Award Bid No. 17-08-002 to Contract Paper Group and Liberty Paper for the 2017-2018 school year.
5. Approve the use of California Multiple Award Schedule (CMAS) piggyback Contracts: No. 4-15-78-0013E and No. 3-17-05-0001A for fiscal year 2017-2018, pursuant to Public Contract Code 20118, to be paid from the General Fund.
6. Award Bid No. 17-18-003 to School Bus Sales of California to purchase two (2) Type D electric school buses to be paid from a South Coast Air Quality Management District (SCAQMD) grant and a California Air Resources Board's (CARB) Hybrid and Zero Emission Truck and Bus Voucher Incentive Project (HVIP) grant. The total amount of both grants for two (2) electric school buses and associated charging infrastructure is \$776,000.00.

7. Approve the participation of the District in the statewide Supporting Inclusive Practices (SIP) Grant for the 2017-2018 school year with assistance and support of the California Department of Education (CDE) and the Santa Clara County Office of Education (SCCOE) to focus on building, implementing, sustaining and scaling up programs to increase inclusion of students with disabilities in the least restrictive environment (LRE) grades preschool through third, in the amount of \$20,000.00, at no cost to the District.

Upon a motion by Member O'Kelley, seconded by Clerk Montes, Item H8 was approved by Student Board Member Collins' preferential vote and a unanimous 5-0 vote by the Board of Education.

8. Approve the agreement with the Center for Applied Special Technology (CAST) to organize and deliver training on Universal Design for Learning (UDL) to Intervention Strategist, Program Specialists, and Induction staff, effective November 1, 2017 to June 30, 2018, at a cost not-to-exceed \$10,000.00, to be paid from Title II funds.
9. Approve the Memorandum of Understanding with Parents Anonymous® Inc. to provide onsite Strengthening Families San Bernardino to parents who qualify and have at least one (1) child 0-5 years. The program is funded by First 5 and the District will provide space at the Parent Resource Center or Health Services Training Room, effective October 26, 2017 through August 30, 2018, at no cost to the District.
10. Ratify Amendment No. 1 with the Child Care Resource Center to extend the dates of the agreement from October 1, 2017 through December 31, 2017, with no other changes to the existing agreement for continuing quality improvement with two (2) preschool teachers, to be funded by the San Bernardino County Superintendent of Schools through the Child Care Resource Center, at no cost or liability to the District.
11. Approve an agreement with Robert Jackson as a speaker for staff development to present to five (5) elementary schools: Hughbanks, Preston, Fitzgerald, Kordyak, and Trapp on November 2, 2017, for a total cost not-to-exceed \$6,000.00, to be paid from the site's General Fund and/or STEP-UP funds.
12. Ratify an agreement with Daniel E. Walker, Ph.D. dba Perfect Works, for his presentation as keynote speaker for the 9th Annual Parent Summit held on October 14, 2017, at Rialto High School, for a total cost not-to-exceed \$5,000.00, to be paid from the Donations Account.

I. FACILITIES PLANNING CONSENT ITEM - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1182 for classified and certificated employees.
4. Adopt Resolution No. 17-18-22, authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Vice President Martinez, seconded by Member O'Kelley, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve an agreement with InnovateEd to further develop district-wide capacity to implement a coherent instructional program aligned with the goals of our strategic plan for middle schools which include fourteen (14) days of professional services, effective October 26, 2017 through June 30, 2018, at a total cost not-to-exceed \$56,000.00, to be paid from District Title I funds.

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve an agreement with Scholastic Education to deliver professional learning and job-embedded coaching to secondary schools with evidence-based writing and reading instructional practices to secondary administrators, English Language Arts and History/Social Studies teachers, and Intervention Strategists, effective November 5, 2017 through June 30, 2018, at a total cost not-to-exceed \$63,000.00, to be paid from Title II funds.

Upon a motion by Clerk Montes, seconded by Vice President Martinez, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Adopt Resolution No. 17-18-21, authorizing the filing of Form J-13A and requesting approval by the County Superintendent of Schools for the emergency closure and reduction of average daily attendance for Friday, October 6, 2017, for Milor High School and Zupanic High School.

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Adopt Resolution No. 17-18-23, accepting Amendment 01 from the California Department of Education, which increases the 2017-2018 Maximum Reimbursable Amount (MRA) for Child Development Contract #CSPP-7427 by \$438,049.00 with no change to the minimum Child Days of Enrollment.

Upon a motion by Member Ayala, seconded by Vice President Martinez, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Adopt Resolution No. 17-18-24, making required findings and authorizing the execution and delivery of documents relating to the financing of lighting, mechanical, utility, water and other energy conservation measures to Rialto Unified School District buildings and the acquisition, equipping and installation of upgrades and related improvements, and authorizing and directing certain actions in connection therewith.

There was no motion taken for Item K6. The vote was a unanimous 5-0 vote by the Board of Education. A revision of motions will be made at the November 15, 2017 Board of Education Meeting.

6. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED

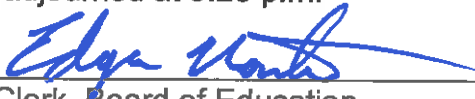
Case Number:
17-18-15

REINSTATEMENT OF EXPULSION

Case Numbers:
15-16-56
16-17-44

L. ADJOURNMENT

Upon a motion by Clerk Montes, seconded by Member O'Kelley, and approved by Student Board Member Collins' preferential vote and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:23 p.m.



Clerk, Board of Education



Secretary, Board of Education

FACILITRON

ON-LINE FACILITY USE MANAGEMENT SYSTEM



Presented by: Hao Liu, Vice President of Product Management
Facilitron, Inc.
October 25, 2017

"Bridging Futures Through Innovation"



Facilitron Inc. Overview



- Web Based Access
- Streamlines facility use management
 - Internal uses
 - External permits
- Verification
 - Liability Insurance
 - Non-Profit Status (501c3)
- Increases cost-recovery and efficiency
- Reporting Capabilities: Fiscal / Maintenance



Rialto Unified School District Implementation

- Created a digital catalog of all district facilities:
 - Pictures
 - Descriptions
 - Capacity
 - Availability
- Configured all accounts based on district's facility use management flow
- Data collection:
 - All internal uses
 - All external permits
- Training for all relevant district staff
- **Live Now** – Available on Main Rialto Unified School District and Facility Planning Web Page

3



Facility Details Page

- Individual facility details page for all facilities
- Real time availability and cost breakdown



4

(Ref. E 1.12)



District Dashboard (Calendar)

- Easy to use calendars for internal uses and external permits



Facility Use Reservation


- Administrators can easily manage reservations for their individual school sites



Rialto Unified School District

FACILITY USE PERMIT

Permit Number: K&A7OP0RP9FW
Approved By: George Palma
Approved Date: 10/11/2017
 By using this permit you agree to the terms and conditions of Rialto Middle School (<https://www.facilitron.com/terms/rms92376>) (view at <http://www.facilitron.com/terms/rms92376>) and Facilitron, Inc. (<https://www.facilitron.com/terms>) (view at <https://www.facilitron.com/terms>).



THIS PERMIT AUTHORIZES USE OF FACILITIES AS FOLLOWS



Rialto Unified School District

Permit Holder: The Rebels Youth Foundation
Contact Name: Reshred Horsford
Contact Email: rhorsford@gmail.com
Contact Phone: 3107020881
Event Name: Rebels Youth Basketball Practice
Maximum Daily Attendance: 40
Location: Rialto Middle School
 1262 West Rialto Ave Rialto CA 92376

Oct 11, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts

Oct 13, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts

Oct 18, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts

Oct 20, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts

Oct 25, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts

Oct 27, 2017
 6:00 PM - 8:15 PM Backtop / Basketball Courts